
BOARD OF TRUSTEES

Katie Bjorkman, President
Elinor Decker, Vice President
John Poole, Treasurer
Molly Day, Secretary
Bill Barhyte
Kathey Czischke
Kevin Fitzgerald
Beth Hendrix
Dave Soderman

Board of Trustees Meeting
5:30pm, Monday, December 15, 2025

Salem Building
24615 89th Street, Salem, WI 53168

LeeAnn LoCicero, Director

24615 89th Street
Salem, WI 53168
(262) 843-3348 Telephone
(262) 843-3144 Fax
communitylib.org

Meeting Minutes

Present: President Bjorkman, Trustees: Barhyte, Czischke, Day, Decker, Fitzgerald, Hendrix, Poole

Absent: Trustees: Decker and Soderman

Administration: LeeAnn LoCicero, Director

1. **Call to order** – President Bjorkman called the meeting to order at 5:30pm.
2. **Pledge of Allegiance and Roll Call**
3. **Minutes from the board meetings held Monday, November 24, 2025**
Motion made by Trustee Fitzgerald to accept the minutes of the meeting held Monday, November 24, 2025, seconded by Trustee Poole. Passed unanimously.
4. **Citizens comments** – None
5. **Financials**
Motion made by President Bjorkman to accept the November financial report as presented, seconded by Trustee Czischke. Passed unanimously.
6. **Transfer of funds**
Motion made by Trustee Barhyte to transfer \$80,000 from the LGIP Reserved Operating Fund to the Checking Account if needed to pay January bills, seconded by Trustee Poole.

After discussion, Trustee Barhyte rescinded his motion. Passed unanimously.

Motion made by Trustee Poole to transfer up to \$80,000 from the LGIP Reserved Operating Fund to the Checking Account if necessary to pay January bills and to be returned to the LGIP as soon as possible, seconded by Trustee Fitzgerald. Passed unanimously.
7. **Bills for payment**
Motion made by Trustee Fitzgerald to pay bills as presented, seconded by Trustee Hendrix. Passed unanimously.
8. **KCLS Member Library Agreement**
Motion made by Trustee Hendrix to accept the Kenosha County Library System Member Library Agreement, seconded by Trustee Day. Passed unanimously.
9. **Director's Report**
Director LoCicero reported on holiday programming slated for the remainder of December. Staff are working on collection maintenance and withdrawing items that have not circulated. Circulation statistic reports aid the staff when making these decisions. Withdrawn items are donated to the Friends to be put in the book sale or may be moved to the other branch. In the process of reviewing statistics, staff noticed that music CDs have not circulated as they once did. The Twin Lakes CD collection will be moved to the Salem branch. The Twin

Lakes adult fiction and large print collections will be rearranged to make browsing easier and to make room for the growing large print collection. Our successful youth volunteer program has over 20 volunteers assisting staff throughout the year. Jeannie Gomoll, our Youth Services Manager, presented them with a small thank you gift to show our gratitude. The book deposit program at the Meadowview Village Apartments in Twin Lakes is well-used. Residents are making requests and suggestions for different title and authors. Staff are looking forward to seeing the deposit collection grow as more residents become aware of it. The Winter Reading Challenge returns in January with the theme *Bundle Up with Books*. Versiti Blood Center will hold a blood drive on January 2 at the Salem branch. Puzzlepalooza will also be held in January. Patrons will put together puzzles and be timed. At the end of the month, winners will receive a prize. A winter art show will be held at Salem. Patrons can drop their artwork off to be displayed. The genealogy program returns. Patrons will connect with other local genealogists and share their successes, roadblocks, and research tips. Storytimes, book discussion groups, technology programs and craft programs also resume in January. Holiday Closings will be: December 24, 25, 31 and January 1.

10. Correspondence – None

11. Standing committee reports

- a. **Asset Inventory & Facilities – None**
- b. **Personnel & Finance - None**
- c. **Policy & Services – None**
- d. **Foundations & Memorials – None**

12. New business – None

13. Friends of the Library report

Trustee Czischke reported that there was no new news since the November meeting.

14. Date, time and location for the next meeting – Monday, January 26, 2026 at Twin Lakes at 5:30pm.

15. Adjournment

President Bjorkman adjourned the meeting at 6:10pm.

Minutes respectfully submitted by Director LoCicero.