
BOARD OF TRUSTEES

Katie Bjorkman, President
Vacant, Vice President
John Poole, Treasurer
Molly Day, Secretary
Kathey Czischke
Kevin Fitzgerald
Beth Hendrix
Patty Hintzman
Sandy Verges

Board of Trustees Meeting

5:30pm, Monday, April 27, 2026

Salem Building

24615 89th Street, Salem, WI 53168

LeeAnn LoCicero, Director

24615 89th Street
Salem, WI 53168
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communitylib.org

Meeting Minutes

Present: Trustees: Czischke, Day, Hendrix, Hintzman, Poole, Verges

Absent: President Bjorkman, Trustees: Fitzgerald

Administration: LeeAnn LoCicero, Director

- 1. Call to order** – Secretary Day called the meeting to order at 5:30pm. If the President and Vice President are not available, the Secretary calls the meeting to order to facilitate the election of a Chair Pro Tem.
- 2. Pledge of Allegiance and Roll Call**
- 3. Elect a Chair Pro Tem**
Members nominate a chair, and a majority vote elects them to lead that meeting. Motion made by Trustee Hendrix to elect Molly Day, Secretary, to be Chair Pro Tem for this meeting, seconded by Trustee Poole. Passed unanimously.
- 4. Minutes from the board meetings held Monday, March 23, 2026**
Motion made by Trustee Czischke to accept the minutes of the meeting held Monday, March 23, 2026, seconded by Trustee Hendrix. Trustees Hintzman, Poole and Verges abstained. Motion passed.
- 5. Citizens comments** – None
- 6. Financials**
Motion made by Trustee Hendrix to accept the financial report as presented, seconded by Trustee Poole. Passed unanimously.
- 7. Bills for payment**
Motion made by Trustee Poole to pay bills as presented, seconded by Trustee Hendrix. Passed unanimously.
- 8. Close Community Library branches on Friday, October 2 for an KCLS all staff development day**
Motion made by Trustee Czischke to close the Community Library branches on Friday, October 2 for an KCLS all staff development day, seconded by Trustee Verges. Passed unanimously.
- 9. Director's Report**
Director LoCicero reported Food for Fines went well during National Library Week. Attendance at the adult services programs has been excellent with most reaching full registrations with waiting lists. When someone cancels, the next person on the list is informed. Wisconsin's Digital Library has an extensive and well-used magazine collection available through the Libby app. Magazines are available with no wait times, and patrons can subscribe to get new issues. To help patrons discover this collection, labels will be placed by the physical magazine indicating that it is also available through Libby. Staff have formed new partnerships with Kenosha County's 4-H and with the Kenosha YMCA. The 4-H youth will bring live animals to storytime, provide summer craft classes and attend our end of summer reading program picnic with a craft table. The Kenosha YMCA received an anti-hunger grant and are allocating funds in western Kenosha County. They will

provide food at our end of summer picnic. Culver's also offered to provide a free custard stand at the picnic.

April's outreach includes: Future Falcon Day at Salem Grade School, Head Start preschool, Salem Grade School Preschool, Wheatland Grade School 4K-5K registration event, Kenosha County Association for Home and Community Education: Annual Families Branching Out expo, Meadowview Village Apartments in Twin Lakes book deposit program. May's outreach: Twin Lakes Chamber's Business in the Park.

Summer Reading Program runs June 1 - August 8. Letters were sent to local businesses to seek their support for prizes. We received products, gift certificates and money to purchase prizes and or to purchase items for the program. Sponsors will be publicly acknowledged through the library's social media, website, eNewsletter and program brochure.

Board member's whose terms end on April 30 and new board members:

Katie Bjorkman (Wilmot Union High School) replaced by Jacob Biehn (Westosha Central High School)

Beth Hendrix (Twin Lakes) - Replacement TBD

Kathey Czischke (Salem Lakes) - Reappointed through April 2029

Molly Day (Salem Lakes) - Reappointed through April 2029

Elinor Decker (Salem Lakes) - Replaced by Sandy Verges - Fulfill the rest of the term ending April 2027

Bill Barhyte (Salem Lakes) - Replaced by Patty Hintzman - Fulfill the rest of the term through April 2028

The revised Joint Library Operating Agreement is in the process of being reviewed by Twin Lakes, Salem Lakes and Paddock Lake. The financial auditor will present the audit at the May meeting and the insurance agent will present the renewal at the May meeting.

10. Correspondence – None

11. Standing committee reports

- a. **Asset Inventory & Facilities – None**
- b. **Personnel & Finance - None**
- c. **Policy & Services – None**
- d. **Foundations & Memorials – None**

12. New business

Trustee Hendrix reminded the board that new officers will be voted for at the May meeting.

13. Friends of the Library report

Trustee Czischke reported the Friends made over \$2,300 at the Spring Bling Fling. The next book sale will be May 7-9 and the Culvers fundraiser day will be Friday, October 23.

14. Date, time and location for the next meeting – Monday, May 18, 2026 at Twin Lakes at 5:30pm.

15. Adjournment

Secretary Day adjourned the meeting at 6:05pm.

Minutes respectfully submitted by Director LoCicero.